

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of June 23, 2015
Date: June 23, 2015

Members Present: Bertch, Bohnet, Brooks, Cannell, Collins, Cosby, Depta, Hutchins, Jbara, McCurdy and Schlack

Members Absent: Anderson, Doherty, Ives, Johnson

Staff Present: Horton

Discussion and Action Items

- Minutes of the June 9, 2015 meeting were approved as presented.
- Travel
 - Rachel Bair and Vivien McCurdy to attend the Michigan Food Hub Network/Michigan Farm to Institution Network Statewide Collaborative Meeting in Flint, Michigan on July 16, 2015.
 - Vivien McCurdy to attend ServSafe course from MSU Extension at the Groves Center, Kalamazoo, Michigan on June 23, 2015.
 - EJ Bast and Megan Pauken to attend the ACT Enrollment Planners Conference in Chicago, Illinois on July 15-17, 2015.
- Grants
 - Student Veterans of America notified KVCC that we will receive a grant award from The Home Depot Foundation. The award is to assist SVA chapters with building, refurbishing, or renovating a Veterans Resource Center on the campus.

Personnel Items

- Kudos
 - From Joe Smigiel – “I appreciate the friendly and very helpful assistance of the current network and IT crew, particularly Ailsa Gray, Aaron Snead, Kevin McKinney, Ben Blewett and Jason Kovacs. Ailsa and Aaron have been particularly helpful and efficient in acquiring and implementing a maintenance program for PHOTO’s large inkjet printer.”
 - From Ed Freed, City of Kalamazoo – “The help the City received from Tim Welsh, Mark Sloan and other KVCC employees was instrumental in allowing a smooth live web-stream and video recording of the meeting for the 2nd Blue Ribbon Revenue Panel discussion at Anna Whitten Hall.”
 - From Gerald Brown, Communities in Schools of Kalamazoo – “The initial KVCC/Edison pilot presentation went great! Ben Ash was wonderful and the boys came out very excited and it seems more knowledgeable about wind turbines. They also were very enthusiastic about the eggbot (robot).”

- Reality Checks-
 - Summer and fall enrollment – some improvement in fall numbers.
 - Orientations are full.
 - Marketing and other areas in the campus are gearing up to contact current students and/or potential students for the fall semester.
- Hires, Resignations and Retirements
 - Nathaniel Rodriguez, Part-Time Computer Lab Assistant-TTC, resigned effective June 25, 2015.
 - Kim Garvison, Strengths Coach, resigned effective July 8, 2015.
 - April Bryan, Part-Time Interpretation Specialist KVM, hired effective June 22, 2015.

Other

- Health Focused Campus
 - On-going: Site work, construction, programming and course/curriculum, food safety program and planning, adjustments to building designs, streetscape, signage, common goals with community, trails, technology, sustainability, equipment, naming opportunities for larger donors, marketing, promotional materials, and fund raising. Talks with the city and trail development are on-going.
 - Window replacements are completed in the administrative area; blinds will be installed soon.
 - Higher Learning Commission self-study report date moved to February 2016.
 - Handout for Marketing support (for all campuses) shows information on news releases and “mentions” on blogs, radio, etc. and the value for those messages.
 - Arcadia Ales – Student Scholarship Fundraising Event, Monday, June 29, 2015 from 5:01 pm -8:00 p.m.
 - Dean McCurdy gave an update on his trip with John Korycki to “Menus of Change” at the Culinary Institute of America in New York. Some topics of discussion included the need for institutional chefs, public health, certification programs, making connections with culinary people, underserved communities, food safety, obesity and other health problems.
 - Linda Depta will develop a common script on the new fees being assessed with student registrations.
 - Metro Transit will continue to provide bus transportation to KVCC with help from a subsidy provided by the college.
 - New academies are being considered for the Groves Campus.
 - CCSTEF Grant - renovations are in progress at the Groves; some equipment is installed.
 - State Authorization Reciprocity Agreement (SARA) - Last week, Governor Snyder signed into law legislation to authorize Michigan's participation in reciprocity agreements for distance education with other States. This is still under discussion at KVCC.
 - 19 participants from 4 organizations were involved in IDI (Intercultural Development Inventory) training at the Kalamazoo Community Foundation. The goal was to assist these organizations in developing a better understanding of the IDI and come up with effective strategies to use in their home organizations.
- Budget
 - Discussion with Vice Presidents

~Next Meeting is June 30, 2015, 8:00 a.m. in the Board Room 3365~